

## TOWER WARD CLUB RULES

1. The name of the Club shall be the **TOWER WARD CLUB**.
2. **Objects:** The objects of the Club are to foster and encourage relationships between residents, businessmen, occupiers, representatives of the Ward, together with those who have some connection with or interest in it and in the history and traditions of the City of London and to discuss, promote and further the affairs and interests of the Ward of Tower in particular and the City of London in general.
3. **Management:** Management of the Club shall be vested in a Committee consisting of the following:
  - (a) Officers not subject to annual election
    - The President, who shall be the Alderman of the Ward for the time being
    - The President Emeritus
    - The Vice President, who shall be the Deputy of the Ward for the time being
    - The Immediate Past Master
    - The Elected Representatives of the Ward for the time being
    - The Honorary Ward Clerk for the time being
  - (b) Elected Officers
    - The Master
    - The Senior Warden
    - The Junior Warden
  - (c) Committee The remainder of the Committee shall comprise of eight members of the Club including the following offices.
    - The Honorary Secretary
    - The Honorary Treasurer
    - The Honorary Social SecretaryThe Committee under 3(b) and 3(c) shall be eligible members and subject to election at the Annual General Meeting in every year. Nominations for appointment to office shall be sent in writing signed by the proposer, who shall be a Member of the Club, which to be valid, must be received by the Secretary not later than 14 days before the date of the AGM provided always that the Committee shall be empowered to fill any casual vacancy arising during the course of the year. The officers detailed under 3(c) may be nominated and elected annually and may serve for a maximum period of five years. If after such period a replacement is not found a further period may be granted.
  - (d) **Co-option:** The Committee may, for a specific purpose, co-opt not more than two people to sit on the Committee. Such co-opted members shall not vote on any matter coming before the Committee. Co-option shall end at the AGM but such members may be co-opted for a further period should the need arise.
  - (e) **Quorum:** Any three Members of the Committee shall form a quorum at Committee meetings.
  - (f) The Committee shall have full powers to regulate the internal affairs of the Club and the conduct of its Members.
4. **Eligibility to Membership:** All existing Members of the Club at the date of the adoption of these Rules, registered Electors in the Ward of Tower, ratepayers, freeholders or lease holders of land within the Ward, those employed or resident therein or otherwise engaged in a profession or business situate within or connected with the Ward of Tower and in general and all any such fit and proper persons being aged 18 years or more as shall have an interest in or connection with the Ward of Tower in particular

and/or the City of London its history and traditions in general.

All Candidates for membership must be proposed and seconded by two existing Members of the Club in good standing and they together with the Candidates must complete and sign the designated form and thereafter submit the same to the Secretary for consideration by the Committee. The Committee may delegate authority to the Master and Honorary Secretary to approve membership applications. In the event of election the Secretary shall notify the Candidate accordingly and require payment of such entrance fee and/or subscription as may be appropriate and any such Members upon election shall be deemed to have consented to abide by these Rules and By-Laws for the time being in force. The Committee shall have absolute discretion to elect or reject any such Candidate without assigning any reason .

The Committee may at any time in its absolute discretion where there is any cause without or incurring any liability in respect thereof remove from Membership any Member of the Club without giving any reason should it deem such action is necessary in the best interests of the Club and Membership as a whole.

5. **Honorary Members:** The Committee shall be empowered in its absolute discretion to invite such persons as they may think fit who shall not be liable for payment of any entrance fee or subscription nor entitled to vote nor nominate candidates for membership nor hold office themselves and they shall remain Honorary Members for life until either resignation or removal by Resolution of a General Meeting of the Club. Such appointment shall be subject to confirmation at the next following AGM.

The present Honorary Members of the Club are:

Joint Honorary Chaplains

The Vicar for the time being of All Hallows by the Tower and

The Rector for the time being of St Olaves, Hart Street

The Master of the Clothworkers Company for the time being

The Master of the Bakers Company for the time being

The Master of the Environmental Cleaners Company for the time being

The Master of the Company of World Traders for the time being

The Deputy Master of Trinity House for the time being

The Governor of the Tower of London for the time being

The Head of St Dunstan's College for the time being

6. **Entrance fee and subscription:**

(a) The Committee shall have power to fix and vary entrance fees and annual and life subscriptions in such amounts as it shall think fit, which in the case of the annual subscription, shall relate to the financial year of the Club which will be from the 1st January to 31st December payable in advance on the 1st January each year, and the Committee shall at all times have power to reduce, remit, or refund all or any part of such entrance fee or subscription as the Committee shall in its discretion determine.

(b) No election of any Candidate shall be complete until he or she has paid the appropriate entrance fee and/or subscription. No Member whose entrance fee or subscription remains unpaid shall have any right to attend or vote at any meeting of the Club or its Committee or participate in any of the functions or events unless the Committee in its absolute discretion shall otherwise resolve. Any Member whose annual subscription remains unpaid by the 31st March, in any financial year, may in the absence of a satisfactory explanation be removed from membership of the Club by the Committee in its absolute discretion and he or she shall forthwith cease to be a Member of the Club or to benefit accordingly.

7. **Annual and General Meeting:** The Annual General Meeting of the Club shall normally be held in April every year subject to the right of the Committee to vary the date in its discretion and shall in any event be held not later than 18 months after the date of the previous AGM. 21 days notice thereof shall be given to the Membership and the business to be transacted thereat shall comprise:

(a) Presentation of the Master's report on the affairs of the Club.

(b) Consideration and, if approved, the adoption of a statement of income and expenditure and the balance sheet for the year at the previous 31st December to be presented by the Hon. Treasurer and signed by the Independent Examiner.

(c) Election of Officers and Committee for the year.

(d) Appointment of an Independent Examiner.

(e) Any other business proposed by the Committee or any Member of which not less than 14 days prior notice shall have been given.

8. **Special General Meetings:** May be convened at any time by the Committee and shall be convened on the written application to the Hon Secretary of not less than ten Members of the Club and in all such cases not less than 14 days notice indicating the nature of the business to be transacted shall be given to all Members.

9. **Voting:** At Annual General Meetings and Special General Meetings of the Club every Member of the Club shall be entitled to be present and (other than any Honorary or Co-opted Member) to vote upon every question raised and in the case of equality of votes the Chairman shall have a second or casting vote and the Secretary shall take Minutes of the proceedings at all such Meetings.

10. **Quorum:** For the purposes of any Annual General Meeting or any Special General Meeting ten Members personally present shall form a quorum.

11. **Notice:** It shall be the duty of every Member to inform the Secretary of his or her address and any change therein and any notices required by General Resolution or by any By-Laws made thereunder to be given to Members may be given by prepaid letter addressed to a Member at the last address which he or she has furnished to the Secretary and at the same shall be deemed to have been delivered in the due course of post.

12. **Rights and Liabilities of Members:** Every Member of the Club in good standing and whose current subscription is up to date shall be subject to these Rules and any By-Laws for the time being in force, be entitled to use and enjoy in common with the other Members of the Club, all Club assets or premises and to participate in all and any activities, functions and proceedings of the Club and to vote at any meetings thereof and to introduce guests on terms that Members shall be responsible for the behavior of such guests provided always that apart from payment of any monies owed by him to the Club for goods supplied or services rendered at his request, no Member shall be under any financial liability except for payment of any entrance fee or subscription.

13. **Alteration of the Rules:** These Rules may only be revoked supplemented or altered by a Resolution passed at a General Meeting convened for the purpose having a majority in favour of not less than three quarters of those Members present and voting provided always that the Committee shall have power to deal with any matter not covered by these Rules and their decision shall be final and binding on all concerned.